



Application for Building Permit Commercial and Apartments (3 or more units)

City of Murfreesboro

Building and Codes Department

P.O. Box 1139, 111 W. Vine Street

Murfreesboro, TN 37133-1139

Telephone: 615-893-3750

Fax: 615-217-3016

Website: www.murfreesborotn.gov

... creating a better quality of life

Plans Examiner Contact: Brent Rowland email browland@murfreesborotn.gov

PROJECT INFORMATION:

Name of Business/Project : _____

Project Address: _____ Suite #: _____

Description of Work: _____

Proposed Use: _____

Project Applicant: _____ Telephone: _____

Contractor: _____ Telephone: _____

Project Valuation: \$ _____

If Plans are Required: Submit Two (2) copies of Building Plans.

After plans have been reviewed plan review comments can be e-mailed, faxed or mailed to the following individual:

Name: _____ E-Mail, Fax or Address: _____

All Plans, Specifications and supporting documents will be disposed of 5 years after issuance of Certificate of Occupancy and/or Completion. Please contact us within this time frame if you want these plans returned.

Applicant's Name: _____

Applicant's Signature: _____ Date Signed: _____

I hereby certify that I have read this application and know the same to be true and correct. I understand that construction will be inspected for compliance with the 2012 International Building Code, as amended, and other State and City laws and ordinances governing this work and agree to abide by the same whether specified herein or not. I further understand that the granting of a permit does not presume to give authority to violate or cancel the provisions of any State or City Ordinance regulating construction or the performance of construction. Issuance of a permit does not imply or represent that proposed construction complies with subdivision or deed restrictions, restrictive covenants, or other conditions which may be applicable to a particular parcel of property.

Office use only:

Type Of Construction: _____ Occupancy Classification: _____ Sprinklered: yes no

Square Footage: _____ Plans Examiner: _____

NOTES: _____

Plan Review Checklist

All plans must be designed in accordance with the following adopted city codes:

2012 International Building Code	2009 International Energy Conservation Code
2012 International Fire Code	2008 National Electrical Code
2012 International Mechanical Code	2009 ANSI A117.1 Accessibility and Usability Code
2012 International Plumbing Code	
2012 International Fuel Gas Code	

Local Amendments (*Download from web-site. See Ordinances, Forms & Manuals - under Building and Codes Department*)

All plans for new construction, tenant build-outs and renovations must contain the following code information and the manner in which compliance has been achieved:

Plans must be drawn to scale (Minimum 1/8"/ft.)	
All applicable codes	Life safety plan
Allowable height and area	Number of stories
Construction type	Building area (s.f.)
Occupancy group	Sprinklered or nonsprinklered
Fire alarm	Rated walls, floors, ceilings, roofs, doors, etc.
Rating of structural members and walls	
Distances of less than 30 ft. to other buildings, streets, alleys, or public ways	

1. All plans for additions, tenant built-outs, and renovations must show the project location in relation to the entire existing floor or structure of the building in which or upon which it will be constructed.
2. Two (2) sets of architectural, mechanical, plumbing, and electrical drawings.
3. When stamped drawings are required, every sheet of each set of plans must be stamped, signed, and dated by a registered architect or engineer per state law.
4. Metal building Shop drawings must be approved and stamped by a Tennessee Registered Engineer or Architect (2 sets required).
5. Projects requiring floor proof construction located in FEMA Flood Zones must be accompanied by a flood-proof design certificate prepared by a registered engineer or architect.

The following occupancies must be reviewed along with the State Fire Marshal's Office:

- All state owned and leased buildings
- All educational occupancies (K-12) Public or Private
- All day care centers (including adult day-care) licensed by the Department of Human Services, and facilities requiring a State Fire Marshal inspection for initial licensure.

Note: After State Fire Marshal approval of plans, submit the approved copy along with one additional copy for review by the City of Murfreesboro