

NOTICE OF ACKNOWLEDGEMENT

Date: _____

Project Name and Location: _____

By signing this document, I acknowledge and understand the following timeline, with regard to mainline sewer/water construction and water meter installation, and acceptance by MWRD, prior to obtaining a certificate of occupancy.

- If mainline water/sewer is required to be extended on-site or off-site, no building permits will be issued until such water/sewer mainline plans are reviewed and approved by the Murfreesboro Water Resources Department (MWRD).
- The contractor is required to submit an insurance certificate which includes the project name and designates the Developer and the City of Murfreesboro as the additional insured. The city must also be listed on a CG 20 10 07 04 or equal endorsement, prior to issuance of a notice to proceed on water/sewer construction.
- Cut sheets stamped by a Tennessee licensed surveyor with 50' station intervals showing the site is at sub-grade +/- shall be submitted and approved by MWRD, prior to the notice to proceed.
- If the project is in the service area of Consolidated Utility District, all sewer connection fees must be paid in full, prior to the release of any building permits.
- Water meters for MWRD service areas will only be installed when all the water/sewer mainlines have been tested and passed.
- It is the responsibility of the developer to provide all water/sewer easement descriptions, execute the easement documents prepared by the Murfreesboro legal department, and record these documents at the Register of Deeds Office, prior to the acceptance of any mainline construction.
- It is the responsibility of the owner to submit all required project documents, pay all fees in full, pay all invoices in full, and provide all required sureties, prior to acceptance of any mainline construction. This includes original "wet ink" signatures and notary for the actual cost affidavit.
- Any work performed within an existing sewer easement will require the sewer main to be videoed and the video submitted to and reviewed by MWRD along with any punch list items corrected, prior to obtaining a certificate of occupancy.
- The developer understands no sewer mains shall be allowed final testing (mandrel and video) until said **sewer mainline has been installed for at least 30 days**. The start time of the 30 days does not begin until the final manhole and/or line segment has been installed. Final testing may begin at the end of that 30-day period, or after ALL underground work is completed, whichever is the latter. The developer also understands said video must be reviewed, all punch list items found from this video must be corrected and corrected punch list items must be re-videoed and reviewed by MWRD for approval. After this is completed, the project inspector will turn in his records. Manholes may be pretested prior to binder but will not be accepted for final testing until the casting is secured in binder.
- After the inspector's records are turned in, closing documents will be mailed to the owner/developer including the final invoice, the actual cost affidavit and warranty surety instructions. These documents must be returned to MWRD, with original signatures prior to obtaining a certificate of occupancy.

Developer / Contractor

Signed: _____

Print: _____

Company: _____