

*City of Murfreesboro*  
BOARD OF ZONING APPEALS

NOTICE OF APPEAL FROM  
ADMINISTRATIVE DECISION  
OF THE CHIEF BUILDING OFFICIAL

Appellant Name:

Phone(s):

Address:

City:

State:

Zip:

City Department responsible for decision: **Building & Codes Department**

Person making Decision:

Decision Date:

Decision/Order/Requirement/Determination being Appealed: Attach Copy

Basis for Appeal: Cite Law or Ordinance with which Decision is inconsistent and describe nature of inconsistency. Attach Copy

Signature:

Date:

Received by:

Make check payable to: City of Murfreesboro

Date:

Paid: Cash

Check No:

Receipt No:

Appeal No:

## **ACTION ON NOTICE OF APPEAL**

The appeal will be scheduled for hearing at the next meeting of the Board of Zoning Appeals following 45 days after the notice of appeal is filed. Written notice of such hearing shall be mailed to the person, officer, department or bureau who filed the notice of appeal and to the department, office or bureau responsible for the order, requirement, decision or determination being appealed.

## **DECISION OF BOARD**

Prior to the adjournment of the meeting at which such hearing on such notice of appeal is concluded, the Board of Zoning Appeals may affirm, reverse, or modify the order, requirement, decision or determination appealed from and in so doing, the Board may issue an order, impose a requirement or render a decision or determination which it deems appropriate and, to that end, the Board shall be deemed to have the same powers as the office, department, or bureau whose action was the subject of the appeal. The Board may take the appeal under advisement or defer the decision until the next regular meeting of the Board.

## **MEETING TIME AND PLACE**

The Board of Zoning Appeals meets once a month at 1:00 PM in the Council Chambers located in the City Hall Building at 111 West Vine Street. See Board of Zoning Appeals Calendar for specific meeting dates.

## **MEMBERSHIP**

Davis Young, Chairman  
Ken Halliburton, Vice-Chair  
Frances Mosby  
Julie King  
Tim Tipps

## **STAFF**

Donald Anthony, Principal Planner  
Amelia Kerr, Sign Administrator  
Brian Hardison, Codes Inspector  
David Ives, Assistant City Attorney  
Brenda Davis, Recording Secretary