

**APPLICATION FOR PERMISSION
OFF-DUTY EMPLOYMENT**

Name _____ Rank _____ PIN _____

Off-Duty Employer please complete the information in the boxed area below.

Name of Off-duty Employer _____	
Address of Off-duty Employer _____	
City, State and Zip _____	
Type of Business _____	
Contact Person(s) _____	Phone () _____
Other Numbers: Phone: _____	Fax _____ Pager _____
Mobile _____	E-mail _____
Employment is: <input type="checkbox"/> Temporary (30 days or less) <input type="checkbox"/> Extended (More than 30 days)	
Type of Event _____	
Date(s) of Event _____	Hours _____
General description of duties _____	
Number of Officers Needed _____	Rate of pay _____
Location of Assignment, if different than employer's address _____	
Uniform/Attire, Equipment needed _____	
Special Instructions _____	

NOTE TO EMPLOYER:

**PAYMENT IS TO BE MADE DIRECTLY TO THE OFFICER(S) ASSIGNED FOR HOURS WORKED,
AND DIRECTLY TO THE CITY IF A POLICE VEHICLE IS USED.**

Approved Denied by:

<input type="checkbox"/>	<input type="checkbox"/>	Shift Supervisor _____	Date _____
<input type="checkbox"/>	<input type="checkbox"/>	Operations _____	Date _____
<input type="checkbox"/>	<input type="checkbox"/>	Deputy Chief _____	Date _____
<input type="checkbox"/>	<input type="checkbox"/>	Chief _____	Date _____

Vehicle(s) requested or assigned, if any _____

Basis for denial, if applicable _____

AGREEMENT FOR EMPLOYMENT OF OFF-DUTY OFFICER

I, the undersigned, a duly authorized representative of _____ (“Employer”), state that Employer wants to hire _____ (“Officer”), a certified law enforcement officer of the Murfreesboro Police Department. For the purposes of this agreement, a “shift” is defined as a minimum of four (4) hours, and a maximum of eight (8) hours. If an assignment is expected to exceed eight (8) hours in any twenty-four (24) hour period, it will be divided equally, and other officer(s) must be employed to complete the assignment. The Murfreesboro Police Department will determine the number of police officers, if any, needed to safely complete the assignment. Payment for an officer’s services will be made directly to the officer. I understand that even if requested and approved, a marked police vehicle may not be available on the date of this request due to unforeseen circumstances or other police priorities.

The City of Murfreesboro, Tennessee consents to such off-duty employment of the Officer upon the following terms and conditions:

- **Employer agrees that Officer will be deemed an employee of Employer, and not an employee of the City of Murfreesboro, for purposes of the worker’s compensation law, while working for the Employer**
- **Employer hereby agrees to indemnify and hold the City of Murfreesboro harmless for any and all claims, including reasonable attorney’s fees, which may arise from Officer’s employment by Employer.**
- **Employer understands and agrees that the Officer may be called in to duty as a police officer while working for the Employer.**
- **Employer understands and agrees that Employer’s rules and regulations may not authorize or direct the Officer to violate any federal, state or local laws.**
- **Employer understands and agrees that Officer’s off-duty employment may not be performed while Officer is on regular duty, approved overtime, or while on any type of administrative leave or limited duty.**
- **Employer agrees that Employer’s separate agreement(s) or understandings with Officer as to Officer’s duties, status, compensation and benefits, or lack thereof, will not conflict with this Agreement.**

Employer accepts these terms and conditions.

(Print) Name and phone number of Employer

(Print) Address of Employer

(Print) Name and Title of Employer’s Authorized Representative, if different than above.

Signature Date

Received by City of Murfreesboro, Tennessee Police Department:

By: Name and Title Date