

**Wilderness Station Retreat Room
Rental Information
615-217-3017**

Retreat Area

Weekdays (Monday – Friday until 5:00 p.m.)	\$15 per hour + tax (2 hour minimum)
Weekends (Starting at 5:00 p.m. on Fridays)	\$25 per hour + tax (2 hour minimum)
After hours staff fee	\$15 per hour + tax
Playgroups – 1 hour room rental	+ \$3/ child (minimum \$30)
Playgroups – 2 hour room rental	+ \$3/ child (minimum \$30)

Maximum Capacity

75 people

1500 Square Feet

Rules and Guidelines

- A two-hour minimum rental is required.

- Birthday party programs are scheduled for Saturdays only.

- Tables and chairs are provided, but customers must set them up themselves. Customers are responsible for taking down table and chairs and cleaning up afterwards. **Set up and tear down time is included in the rental time.** This includes wiping down tables, sweeping floor if necessary, picking up all trash, and taking down decorations. Please leave the room the way you found it.

- Birthday Party programs will be start at the beginning of the party, usually about 15 minutes after the beginning rental time.

- All birthday party programs start at age 3 and up. No programs are available for children under age 3. If adults participate in craft or activity, they must each pay the program fee of \$3 as well.