

MEETING OF THE BOARD OF TRUSTEES

January 24, 2023

4:00 p.m.

Murfreesboro Municipal Airport
 Business Center

AGENDA

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|-----|---|-----------------------|
| 1. | Review and Sign Trust Agreement | Action |
| 2. | Board Officers | |
| | a. Election of Board Chair | Action |
| | b. Appointment of Board Secretary | Action |
| 3. | Adoption of Bylaws | Action |
| 4. | Review of Policies | |
| | a. Conflict of Interest Policy | Information or Action |
| | b. Whistleblower Policy | Information or Action |
| | c. Document Retention Policy | Information or Action |
| 5. | Review of Trust Funding | |
| | a. Current Status of Funds | Information |
| | b. Current Balance | Information |
| | c. Arrangements Pending Investment Decisions | Information |
| 6. | Operational Expense Allocation | |
| | a. City Assistance and Reimbursement | Information |
| | b. Appointment of Administrator | Information |
| | c. Other Expenses Allocation | Direction |
| 7. | Review of Insurance | |
| | a. Recommended coverages | Information |
| | b. Retention of Broker | Direction |
| 8. | Review of Tax Status | |
| | a. Tax Opinion | Information |
| | b. Retention of Tax Counsel | Direction |
| | c. Retention of Accounting Firm | Information |
| 9. | Review of Committee on Contributions | |
| | a. Appointees | Information |
| | b. Formation | Information |
| | c. Bylaws | Action |
| 10. | Future Meetings | |
| | a. Meeting Date | Action |
| | b. Recommended Topics | Information |
| | i. Process for Retention of Investment Advisor | |
| | ii. Development of Investment Policy | |
| | iii. Development of Budget Policy and Annual Budget | |