

**CITY OF MURFREESBORO  
DISCIPLINARY REVIEW BOARD**

**AGENDA**

**Thursday, April 14, 2022**

**12:00 Noon, Conference Room 218, City Hall**

1. Call meeting to order
2. Consider Minutes of the October 21, 2021, meeting
3. Consider the 2021 Annual Report of the City of Murfreesboro Disciplinary Review Board
4. Other Business:
  - a. For the Record Only: Hearing Officer Roger W. Hudson accepted term renewal to May 16, 2025.
5. Upcoming Meeting:

Next regular meeting date is Thursday, October 20, 2022
6. Adjourn

# 2021 ANNUAL REPORT of the CITY OF MURFREESBORO DISCIPLINARY REVIEW BOARD

Pursuant to Chapter 36(b)(2), Mr. Steve Dix, Chair of the City of Murfreesboro Disciplinary Review Board, reports herewith to City Council for the year 2021:

1. The Disciplinary Review Board held two regular meetings in the year 2021. The Disciplinary Review Board met on April 15, 2021 and October 21, 2021.
2. Hearing Officer Jim Duncan's term expired on March 3, 2021. Mr. Duncan accepted a three-year term renewal to March 3, 2024.
3. On September 30, 2021, City Council re-appointed Mr. Steve Benefield and Mr. David Gray for extended 6-year terms which will expire on September 30, 2027.
4. In 2021, the following individuals served on the Disciplinary Review Board:

Steve Dix	Term Expiration 09-30-2023
Zach Leister	Term Expiration 09-30-2023
Mary Beth Hagan	Term Expiration 09-30-2025
Eric L. Meriwether	Term Expiration 09-30-2025
Michael Osborne	Term Expiration 09-30-2025
Steve Benefield	Term Expiration 09-30-2027
David Gray	Term Expiration 09-30-2027

5. In 2021, the following individuals served as Disciplinary Review Board Hearing Officers:

Roger W. Hudson	Term Expiration 05-16-2022
Rachelle Windrow Ayers	Term Expiration 10-22-2023
Jim Duncan	Term Expiration 03-03-2024

**CITY OF MURFREESBORO  
DISCIPLINARY REVIEW BOARD**

**AGENDA**

**April 15, 2021**

**12:00 Noon, Conference Room 2018, City Hall**

1. Call meeting to order
2. Consider Minutes of the October 22, 2020 meeting
3. Consider the 2020 Annual Report of the City of Murfreesboro Disciplinary Review Board
4. Other Business:
  - a. Steve Benefield's term expires on 09-30-2021
  - b. David Gray's term expires on 09-30-2021
  - c. For the Record Only: Hearing Officer Jim Duncan accepted term renewal to March 3, 2024
5. Upcoming Meeting:

Next regular meeting date is October 21, 2021
6. Adjourn

## DISCIPLINARY REVIEW BOARD MINUTES

April 15, 2021

The Disciplinary Review Board (hereinafter "Board") met at Noon on Thursday, April 15, 2021, in Conference Room 218 at City Hall. The following members were in attendance:

David Gray, Vice Chair  
Steve Benefield  
Mary Beth Hagan  
Zach Leister  
Eric Meriwether  
Michael Osborne

The following members were absent:

Steve Dix, Chair

Also present at this meeting were:

Pam Russell, Human Resources Director, Clerk of the DRB  
Randolph Wilkerson, Assistant Human Resources Director  
Adam Tucker, City Attorney  
Ronnie Martin, City Council Member  
Chris McFarlane, HR Benefits Administrator, Recording Secretary

Vice Chair David Gray called the meeting to order at Noon and determined that a quorum was present.

### ***Minutes***

The October 22, 2020 meeting minutes were presented for review and discussion. The minutes were approved as submitted by motion of Ms. Hagan, second by Mr. Meriwether, and affirmative vote of all members present.

### ***2020 Annual Report of the City of Murfreesboro Disciplinary Review Board***

The 2020 Annual Report was presented for review and discussion. The 2020 Annual Report was approved by motion of Mr. Osborne, second by Ms. Hagan, and affirmative vote of all members present.

### ***Other Business***

- a. Steve Benefield's term expires on 09-30-2021 and he has agreed to serve another six-year term if appointed by City Council.
- b. David Gray's term expires on 09-30-2021 and he has agreed to serve another six-year term if appointed by City Council.
- c. For the Record Only: Hearing Officer Jim Duncan accepted a term renewal to March 3, 2024.

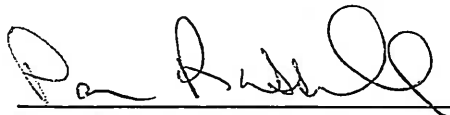
### ***Meeting Dates***

Next regular meeting date is October 21, 2021.

***Adjournment***

There being no further business to come before the Board, a motion was made by Mr. Meriwether, second by Mr. Leister, and affirmative vote of all members present to adjourn the meeting. The meeting was adjourned at 12:06 p.m.

Respectfully submitted:



Pam Russell, DRB Clerk

Approved:



Steve Dix, Chair

**City of Murfreesboro**  
**Disciplinary Review Board**

**AGENDA**

**October 21, 2021**

**12:00 Noon, Room 218, City Hall**

1. Call Meeting to Order
2. Consider Minutes of the April 15, 2021 meeting
3. Other Business:
  - a. Hearing Officer Roger W. Hudson's term will expire May 16, 2022
4. For Information Only: On September 30, 2021 Mayor McFarland reappointed Mr. David Gray and Mr. Steve Benefield to the Disciplinary Review Board.
  - Mr. David Gray: Term expires September 30, 2027
  - Mr. Steve Benefield: Term expires September 30, 2027
5. Upcoming Meeting:
  - a. Next regular meeting date is April 21, 2022
6. Adjourn

## DISCIPLINARY REVIEW BOARD MINUTES

October 21, 2021

The Disciplinary Review Board (hereinafter "Board") met at Noon on Thursday, October 21, 2021, in Conference Room 218 at City Hall. The following members were in attendance:

Steve Dix, Chair  
David Gray, Vice Chair  
Mary Beth Hagan  
Zach Leister  
Michael Osborne

The following members were absent:

Eric Meriwether  
Steve Benefield

Also present at this meeting were:

Pam Russell, Human Resources Director, Clerk of the DRB  
Randolph Wilkerson, Assistant Human Resources Director  
Adam Tucker, City Attorney  
Megan Strode, Legal Assistant

Chair Steve Dix called the meeting to order at 12:08 p.m. and determined that a quorum was present.

### ***Minutes***

The April 15, 2021 meeting minutes were presented for review and discussion. The minutes were approved as submitted by motion of Mr. Osborne, second by Mr. Dix, and affirmative vote of all members present.

### ***Other Business***

- a. Hearing Officer Roger W. Hudson's term expires May 16, 2022. Mr. Dix stated he will reach out to Mr. Hudson regarding his interest in extending his term.
- b. For the Record Only: On September 30, 2021, City Council re-appointed Mr. Steve Benefield and Mr. David Gray for extended 6-year terms which will expire on September 30, 2027.

***Meeting Dates***

The next regular meeting date is April 21, 2022. A motion was made by Mr. Osborne to move the next meeting date to April 14, 2022, second by Ms. Hagan, and affirmative vote of all members present.

***Adjournment***

There being no further business to come before the Board, a motion was made by Mr. Leister, second by Mr. Gray, and affirmative vote of all members present to adjourn the meeting. The meeting was adjourned at 12:12 p.m.

Respectfully submitted:

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Melissa Pettis, DRB Recording Secretary

Approved:

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Steve Dix, Chair