

DISCIPLINARY REVIEW BOARD MINUTES

April 27, 2023

The Disciplinary Review Board (hereinafter "Board") met at Noon on Wednesday, April 27, 2023, in Conference Room 218 at City Hall. The following members were in attendance:

Steve Dix, Chair
David Gray, Vice Chair
Mary Beth Hagan
Kathleen Divine
Zach Leister
Eric Meriwether

The following members were absent:

Steve Benefield

Also present at this meeting were:

Randolph Wilkerson, Employee Services Director, Clerk of the DRB,
Rhonda Darnell, Assistant Employee Services Director
Adam Tucker, City Attorney
Fredia Coldwell, Employee Services Generalist

Chair Steve Dix called the meeting to order at 12:02 pm and determined that a quorum was present.

Board Member and Staff Introductions

All Board Members and staff introduced themselves.

Minutes

The October 26, 2022, meeting minutes were presented for review and discussion. The minutes were approved as submitted by MOTION of Ms. Hagan, SECONDED by Mr. Gray and affirmative vote of all members present.

2022 Annual Report of the City of Murfreesboro Disciplinary Review Board

The 2022 Annual Report was presented for review and discussion. The 2022 Annual Report was approved by MOTION of Mr. Meriwether, SECONDED by Ms. Divine, and affirmative vote of all members present.

Other Business

- a. Board Member Steve Dix's term expires on 09-30-2023, and he has agreed to serve another six-year term if appointed by City Council.
- b. Board Member Zach Leister's term expires on 09-30-2023, and he has agreed to serve another six-year term if appointed by City Council.
- c. Hearing Officer Rachell Windrow Ayers agreed to a term renewal when her term expires 10-22-2023. Ms. Hagan made a MOTION, SECONDED by Mr. Gray, to accept Ms. Ayers term renewal as Hearing Officer effective 10-23-2023.

Meeting Date

Next regular meeting date will be October 19, 2023.

Policy Training

Mr. Wilkerson discussed policy and procedure training in the next coming year. Members discussed having a separate meeting date for training or completing it at the next scheduled meeting. It was agreed among all members present to have policy and procedure training at the next scheduled meeting date of October 19, 2023.


Adjournment

There being no further business to come before the Board, Mr. Gray made MOTION to adjourn, Mr. Meriwether SECONDED, and affirmative vote of all members present. The meeting was adjourned at 12:15 p.m.

Respectfully submitted:




Melissa Pettis, DRB Recording Secretary




Date

Approved:



Steve Dix, Chair



Date